

# THE SKATING EDGE ICE ARENA

## GUEST COACH POLICY 2024

The following must be obeyed to become an approved guest coach:

1. Guest Coaches to notify the Figure Skating Director (Arleen Barton) and The Skating Edge (Leslie Flores) via email ([Abartonsk8coach@gmail.com](mailto:Abartonsk8coach@gmail.com) and [info@skatingedgeicearena.com](mailto:info@skatingedgeicearena.com) ) to ask for permission to coach at Skating Edge. Email should include days & times that coaches are planning on teaching along with an estimated number of students. Proof of insurance and USFS Compliance must be emailed to the Figure Skating Director & Skating Edge prior to arrival.
2. You will receive approval via email from the Figure Skating Director/The Skating Edge. Once approved, the approval is granted until July 1st of the following year.
3. Upon arrival at the facility, Guest Coaches will be asked to sign the Visiting Coaches Agreement.
4. All approved Guest Coaches are asked to kindly notify the Figure Skating Director/Skating Edge each time they plan to come to The Skating Edge.

### GUEST COACHES MUST ABIDE BY THE FOLLOWING:

- \$35/day Guest coach pro-fee to be paid upon arrival.
- Guest coaches shall maintain professional conduct in accordance with PSA Code of Ethics and Tenets of Professionalism.
- Skaters must pay for ice time before entering the ice.
- Skaters shall wear a program belt when running programs.
- Queue for running programs is in the order of Coach, Coach, Skater.
- Shoes are not allowed on the ice at any time.
- Only private lessons are permitted - ice rental is required for group instruction.
- Off-ice training of any kind is not permitted.
- Guest coaches will have access to the Ballet Room for \$15/hour and must be booked with the Skating Director prior to arrival.
- Guest coaches will not have access to the Pro Room.
- Guest coaches are to stay aware of other coaches and skaters on the ice.
- Coaches and students must leave the ice as soon as the zamboni doors are opened and the session is over.
- Guest coaches are not allowed to solicit Skating Edge clientele.
- For questions about sessions, schedule or other rules please ask the Figure Skating Director Arleen Barton at [Abartonsk8coach@gmail.com](mailto:Abartonsk8coach@gmail.com) or The Skating Edge at [info@skatingedgeicearena.com](mailto:info@skatingedgeicearena.com) or (310) 325-4475.

***The Skating Edge Ice Arena reserves the right to approve or deny a guest coach at any time.***

# VISITING COACHES AGREEMENT

Attention new visiting coaches at The Skating Edge:

Welcome to The Skating Edge! We strive to provide the best and safest skating environment for all of our figure skating participants and coaches.

## VISITING COACHES RESPONSIBILITIES/CODE OF CONDUCT

Below is a list of guidelines that **ALL** instructors must read, understand, follow and sign in order to help us ensure a safe, positive skating experience for everyone. If at any time, any coach or student is found in breach of any of the rules below, privileges to teach or skate at The Skating Edge will be revoked. The Skating Edge Ice Arena reserves the right to discontinue visiting coach status or skating privileges at any time \_\_\_\_\_ (Initial).

Please initial below:

- Procedure to be followed to become approved guest coach. \_\_\_\_\_
- \$35/day Guest coach pro-fee must be paid upon arrival. \_\_\_\_\_
- Guest coaches to maintain professional conduct in accordance with PSA Code of Ethics and Tenets of Professionalism. \_\_\_\_\_
- Skaters must pay for ice time before entering the ice. \_\_\_\_\_
- Skaters shall wear a program belt when running programs. \_\_\_\_\_
- Queue for running programs is in the order of Coach, Coach, Skater. \_\_\_\_\_
- Shoes are not allowed on the ice at any time. \_\_\_\_\_
- Only private lessons are permitted - ice rental is required for group instruction.  
\_\_\_\_\_
- Off-ice training of any kind is not permitted. \_\_\_\_\_
- Guest coaches will have access to the ballet room for \$15/hour and the time must be booked with the Figure Skating Director prior to arrival. \_\_\_\_\_
- Guest coaches will not have access to the Pro Room. \_\_\_\_\_
- Guest coaches are asked to stay aware of other coaches and skaters on the ice.  
\_\_\_\_\_
- Guest coaches are not allowed to solicit Skating Edge clientele.

- Coaches and students must leave the ice as soon as the zamboni doors are opened and the session is over. \_\_\_\_\_

**I have read, understand and will comply with the above rules and regulations. I understand that breaching this contract will result in suspension and/or immediate termination.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print:** \_\_\_\_\_

# STAFF COACHES AGREEMENT

Welcome to The Skating Edge Ice Arena! We strive to provide the best, safest skating environment for all of our figure skating participants and coaches.

Below is a list of guidelines that **ALL** instructors must read, understand, follow and sign in order to help us endure a safe, positive skating experience for everyone. If at any time, any coach or student is found in breach of any of the rules below, privileges to teach or skate at The Skating Edge will be revoked. The Skating Edge Ice Arena reserves the right to discontinue staff coach status or skating privileges at any time \_\_\_\_\_ (Initial).

## STAFF COACHES RESPONSIBILITIES/CODE OF CONDUCT

Please initial below:

- \$275/month Staff coach pro-fee must be paid promptly by the 5th of each month.  
\_\_\_\_\_
- Staff coaches are required to participate in instruction of group classes 1x/week.  
\_\_\_\_\_
- Staff coaches are to maintain professional conduct in accordance with PSA Code of Ethics and Tenets of Professionalism. \_\_\_\_\_
- Skaters must pay for ice time before entering the ice. \_\_\_\_\_
- Skaters shall wear a program belt when running programs. \_\_\_\_\_
- Queue for running programs is in the order of Coach, Coach, Skater. \_\_\_\_\_
- Shoes are not allowed on the ice at any time. \_\_\_\_\_
- Coaches are allowed up to 2 students per lesson. Group instruction requires private ice-rental. \_\_\_\_\_
- Off-ice training of any kind is permitted in accordance with SafeSport. \_\_\_\_\_
- Staff coaches will have access to the ballet room. Please reserve your time on the schedule on the door of the ballet room. \_\_\_\_\_

- Staff coaches will have access to the Pro Room. Parents, skaters and children are not allowed in the pro room at any time. \_\_\_\_\_
- Staff coaches are to stay aware of other coaches and skaters on the ice. \_\_\_\_\_
- Coaches and students must leave the ice as soon as the zamboni doors are opened and the session is over. \_\_\_\_\_

**I have read, understand and will comply with the above rules and regulations. I understand that breaching this contract will result in suspension and/or immediate termination.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print:** \_\_\_\_\_

# RESIDENT GUEST COACHES AGREEMENT

Attention Resident Guest coaches at The Skating Edge:

Welcome to The Skating Edge! We strive to provide the best, safest skating environment for all of our figure skating participants and coaches.

## RESIDENT GUEST COACHES RESPONSIBILITIES/CODE OF CONDUCT

Below is a list of guidelines that **ALL** instructors must read, understand, follow and sign in order to help us endure a safe, positive skating experience for everyone. If at any time, any coach or student is found in breach of any of the rules below, privileges to teach or skate at The Skating Edge will be revoked. The Skating Edge Ice Arena reserves the right to discontinue visiting coach status or skating privileges at any time \_\_\_\_\_ (Initial).

Please initial below:

- Procedure must be followed to become approved guest coach. \_\_\_\_\_
- \$100/week OR \$35/day resident guest coach pro-fee must be paid upon arrival.  
\_\_\_\_\_
- Resident guest coaches must maintain professional conduct in accordance with PSA Code of Ethics and Tenets of Professionalism. \_\_\_\_\_
- Skaters must pay for ice time before entering the ice. \_\_\_\_\_
- Skaters shall wear a program belt when running programs. \_\_\_\_\_
- Queue for running programs is in the order of Coach, Coach, Skater. \_\_\_\_\_
- Shoes are not allowed on the ice at any time. \_\_\_\_\_
- Only private lessons are permitted - ice rental is required for group instruction.  
\_\_\_\_\_
- Off-ice training of any kind is not permitted. \_\_\_\_\_

- Resident guest coaches will have access to the ballet room, as long as there is space on the schedule. \_\_\_\_\_
- Resident guest coaches will have access to the Pro Room, however items may not be left in the pro room. \_\_\_\_\_
- Resident guest coaches are to stay aware of other coaches and skaters on the ice.  
\_\_\_\_\_
- Coaches and students must leave the ice as soon as the zamboni doors are opened and the session is over. \_\_\_\_\_

**I have read, understand and will comply with the above rules and regulations. I understand that breaching this contract will result in suspension and/or immediate termination.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print:** \_\_\_\_\_